



**Service Director – Legal, Governance and
Commissioning**

Samantha Lawton

Governance and Commissioning

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Decision Summary

Committee:
AUDIT COMMITTEE

Date:

Committee Clerk:

TEL:

CORPORATE GOVERNANCE AND

FRIDAY 6 DECEMBER 2024

Nicola Sylvester

01484 221000

Chair

Councillor John Taylor

Councillors Attended

Councillor James Homewood

Councillor Angela Sewell

Councillor Caroline Holt

Councillor Kath Pinnock

Councillor Imran Safdar

Attendees

Samantha Lawton, Service Director, Legal, Governance and Commissioning

Kevin Mulvaney, Service Director, Finance

Sarah Brown, Head of Welfare & Exchequer Services

James Anderson, Head of Accountancy

Simon Straker, Audit Manager

Gareth Mills, Grant Thornton

Greg Charnley, Grant Thornton

Co-optees

Chris Jones

Ex-Officio Members

Councillor Tyler Hawkins

2 Minutes of Previous Meeting

To approve the Minutes of the meeting of the Committee held on the 27th September 2024.

RESOLVED- That the minutes of the meeting held on 27th September 2024 be approved as a correct record.

7 Notice of appointment of 2nd Independent Person

To receive an update on the appointment of a second Independent Person.

Contact: David Stickley, Principal Lawyer.

RESOLVED- That the Notice of appointment of 2nd Independent Person report be noted.

8 Annual report on Bad Debt Write-Offs 2023-24

To receive the Annual Bad Debt Write-Off 2023-24 report.

Contact: Sarah S Brown, Head of Welfare & Exchequer Services.

RESOLVED- That the Annual Bad Debt Write-Off 2023-24 report be noted.

9 Half yearly Monitoring report on Treasury Management activities 2024-25

To consider the Half Yearly Monitoring report on Treasury Management activities 2024-25.

Contact: James Anderson, Head of Accountancy

RESOLVED- That the half-yearly treasury management activities in 2024-25 as set out in the report be noted.

10 Quarterly report of Internal Audit Q2 July - September 2024

To receive the Quarterly report of Internal Audit Q2 July – September 2024.

Contact: Martin Dearnley, Head of Audit & Risk.

RESOLVED- That the Quarterly report of Internal Audit Q2 July -September 2024 be noted.

11 Agenda Plan

To review the 2024/25 agenda plan.

RESOLVED- That the Agenda Plan for 2024/25 be noted.

12 Exclusion of the Public

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

RESOLVED – That acting under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically state in the undermentioned minute.

13 Quarterly report of Internal Audit Q2 July - September 2024

Exempt appendix in relation to agenda item 10

The Committee noted the exempt information, which was an appendix to Agenda Item 10.
